**SUBJECT:** Sponsorship request for application of teen driver license

If you are not the biological parent, court ordered guardian, or an approved sponsor via Delaware law, you must submit a cover letter and documentation to the Chief of Driver Services stating why you would like to be considered a sponsor for a teen driver. The cover letter should clearly explain your situation as it relates to the minor applicant.

The Chief will make a determination as to whether you may qualify to sponsor the applicant. If you do not qualify, she will advise you of what steps to take for qualification.

**Send the following documentation to:**

Chief of Driver Services  
Division of Motor Vehicles  
P. O. Box 698  
Dover DE 19903

- A cover letter clearly explaining your situation, does the applicant live with you, how long have you had applicant in your care, etc.
- Notarized letter from parent allowing you to sponsor the teen driver. If unavailable, provide detailed explanation of why a letter is unattainable from them.
- Original or certified copy of the applicant’s birth certificate showing the names of the applicant’s birth parent(s); if foreign born, also include passport or alien registration card.
- The applicant’s social security card or letter of ineligibility from SSA.
- The Blue or White Driver Education Certificate awarded to the applicant
- A clear, readable copy of the sponsors Delaware driver license or identification card.
- Your contact information (phone #, email address, mailing address)

**NOTE:** Additional information may be requested after an initial review of the submitted documentation**